

# Legal & Employment Compliance Services

When it comes to HR/benefits compliance, having an extra set of eyes to review documents – or even an extra set of hands to create them – can save invaluable time and resources for any organization. Backed by some of the nation’s top benefits and employment attorneys, Businessolver’s service partnership with Seyfarth Shaw offers hands-on service for benefits-related notices, IRS filings, document review, and more:

- **Claim administration** – Inquiry and/or claim review (defined benefit, defined contribution, health & welfare), at an hourly or flat rate.
- **Communication** – Summary Plan Description (wrapper) and/or document drafting
- **Compliance Services** – Form 5500 preparation, review, filing, and delinquent filer voluntary correction (DFVC); Top Hat preparation, filing, and mailing.
- **HIPAA (Health and Welfare)** – Privacy policy, notices, and forms creation; Business Associate Agreements, and HIPAA training.
- **Legal Instrument and Levy Review** – Drafting letters of guardianship, administration and testamentary; powers of attorney (general, health, financial, and property); small estate affidavits; trust documents; income withholding orders; and payroll garnishments.
- **QDRO Administration** – For DB or DC plans; procedures and model orders.
- **QMCSO Administration** – For health & welfare plans (medical, dental, vision, and prescription); procedures and model orders.

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